



INDIVIDUALS PERMITTED TO PICK UP CHILD

Dear Parents:

In accordance with the state law, we must have on file the names, addresses, and telephone numbers of the individuals permitted to drop off and pick up your child from South Riding Montessori Center. If someone arrives to pick up your child and their name is not in our file, we **CANNOT** allow your child to leave with them.

Please list below any person's name, address, and telephone number who might arrive to pick up your child so that we can avoid any embarrassment or inconvenience.

Note: We require photo identification, such as a driver's license. (Make sure to list yourself and your spouse. If a parent is not allowed to pick up your child, please furnish us with a copy of the custody documents.)

Name	Address	Phone #	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I understand that my child will only be released from the Center to person(s) listed above. I also understand it is my responsibility to keep this list up to date.

Parent/Guardian Signature

Date